

**Minutes of Berryfields Parish Council Meeting
held at Roman Park, Sir Henry Lee Crescent, Aylesbury, HP18 0YT
on Wednesday 19th February 2025.**

Present: Councillors Laurilee Green (Chairman), Gareth Lane, John Yandrapati, Rick Smith, Arun Sekhar, Louise Rees, Lucy Harmes, Nigel Pike, Paul Redshaw, Bindu Gundapudi, Anthea Cass (Parish Clerk), Sarah Tomlin (Deputy Clerk and minute taker).

24.1 Apologies for absence

Cllr Ashley Waite (Buckinghamshire Councillor)

24.2 Declarations of interests in items on the agenda

No declarations of interest.

24.3 Open forum (under adjournment)

A member of the public enquired whether the issue of goods vehicles parking on Exemplar, obstructing pavements and corners, falls within the Parish Council's remit. Cllr Redshaw advised they contact the party who imposed the restrictive covenant on the deeds, as they may have the authority to enforce the parking restrictions.

A member of the public thanked the Parish Council for the recently planted trees along the cycleway.

A member of the public introduced himself as Ashley Bond, Conservative representative candidate, ahead of the elections.

A member of the public introduced herself as Lyndsey Paul, standing as Labour candidate ahead of the elections.

A member of the public asked for an update on the homeless man. The PCSO advised as per the police report below.

24.4 Police Report

PCSOs Ash and Gus attended the meeting and commented on the following:

- Priorities - most priorities have not changed from the previous report.
- Homeless man – PCSOs are working with the council ASB team to get an injunction which is proving difficult due to a lack of evidence as there have been no reports against him in the past month.
- Speeding Operations - The PCSOs are now trained on speeding operations and suggested 5 locations in Berryfields to start with.

- AVA - regarding the ongoing parking issues, PCSO have been to AVA to discuss the travel plan progress.
- AVA - PCSOs are working in conjunction with the AVA and looking to do a knife watch operation as requested by the AVA safeguarding team.
- Sainsbury's – there have been a few reports with staff accusing children of anti-social behaviour regarding fraudulent vouchers being used.
- The PCSOs advised they will be attending the next Youth Club.

24.5 Planning

To consider any planning applications submitted for consultation to the Parish Council and any other applications received after the publication of this agenda:

25/00238/ADP | Submission of reserved matters 50 residential units including access, appearance, landscaping, layout and scale pursuant to Outline Planning Permission 21/00485/AOP (Application for Outline planning permission with all matters reserved for the redevelopment to provide up to 52 residential dwellings along with car parking and landscaping) | Land at Clemens Road Berryfields HP18 1AR.

Councillors clarified that the correct road name is Nimrod Street, not Clemens Road.

Resolved to object on basis of traffic flow via one road entrance

Proposed by: Cllr Rees

Seconded by: Cllr Sekhar

24.6 Minutes

To agree on minutes of the Parish Council Meeting held Wednesday 15th January 2025.

Proposed by: Cllr Pike

Seconded by: Cllr Sekhar

24.7 Land and Facilities

Roman Park & Village Hall

Update as circulated on Clerk's report.

Kiosk

Focuss are due to start repair work on the kiosk roof week commencing 03/03/25

Allotments

RTM have offered to purchase the water bowser from us. Councillors to agree the purchase price of £225 + vat.

Proposed by: Cllr Pike

Seconded by: Cllr Lane

Park Inspections and repairs

Councillors should consider removing the tunnel from Marston Green Park and replacing it with more robust equipment.

Proposed by: Cllr Sekhar

Seconded by: Cllr Pike

Councillors to consider changing the name of Roman Park play park to Exemplar Park Playground and naming the park at the hall to Roman Park Playground.

Proposed by: Cllr Pike

Seconded by: Cllr Smith

24.8 Finance

24.8.1 To approve the payment run as circulated and to ratify budgeted payments made outside the Parish Council meeting.

Councillors approved unanimously

Proposed by: Cllr Smith

Seconded by: Cllr Pike

24.8.2 To agree the accounts to end January as circulated.

Councillors approved unanimously

Proposed by: Cllr Pike

Seconded by: Cllr Harmes

24.8.3 To agree to move all bank accounts to Lloyds from 1st April 2025.

Councillors approved unanimously

Proposed by: Cllr Lane

Seconded by: Cllr Gundapudi

24.8.4 To agree to move the Big Top Lease deposit from the current account to a deposit account.

Councillors approved unanimously

Proposed by: Cllr Harmes

Seconded by: Cllr Smith

24.8.5 To consider obtaining a Reinstatement Cost Assessment (RCA) for insurance purposes (3 years) for the following properties within the Berryfields Parish Council:

- Big Top Nursery, Sir Henry Lee Crescent, Aylesbury, HP18 0YT
- Roman Park Hall, Sir Henry Lee Crescent, Aylesbury, HP18 0YT
- Kiosk, Sir Henry Lee Crescent, Aylesbury, HP18 0YT

Councillors approved unanimously

Proposed by: Cllr Yandrapati

Seconded by: Cllr Smith

24.9 Community Grant Application

Councillors to consider a grant application from Green Ridge School for road safety.

Councillors agreed £500

Proposed by: Cllr Smith

Seconded by: Cllr Pike

24.10 MVAS and Sentinel

SWARCO are sending a quotation to carry out a site maintenance visit.

24.11 Events

VE Day 80th anniversary celebrations 8th May. The Clerk suggested the office staff organise an event for residents. Councillors agreed office staff to manage, and to get schools involved.

Proposed by: Cllr Pike

Seconded by: Cllr Lane

The Church on Berryfields to host an Easter event on Berryfields Green, Saturday 19th April.

Councillors to agree.

The Clerk advised against using the MUGA as awaiting repair work.

Proposed by: Cllr Smith

Seconded by: Cllr Pike

24.12 Meetings & matters of report

The Clerk is organising a litter pick with local schools and is awaiting responses from the Scouts and Greenridge Primary School. AVA has already agreed. Councillors' assistance is requested.

24.13 Dates of next Parish Council Meeting

Parish Council Meeting Wednesday 19th March 2025.

BERRYFIELDS PARISH COUNCIL Payment run 19 February 2025				
	BERRYFIELDS PARISH COUNCIL Payment run 19 February 2025	Net	VAT	Total £
BARCLAYS				
Shield Maintenance Ltd	INV 8493 litter bin and dog poo bin collections	£ 862.33	£ 172.47	£ 1,034.80
See The Light	CCTV Pole at Berryfields Green 29914286	£ 38.00	£ 7.60	£ 45.60
See The Light	CCTV Pole at Berryfields Green 29379941	£ 38.00	£ 7.60	£ 45.60
Sure2Door	INV5950	£ 3,001.78	£ 153.35	£ 3,155.13
UK Securities	Annual Sim Cost for mobile CCTV on column in Noble Crescent	£ 144.00	£ 28.80	£ 172.80
Pickerings	INV1261683	£ 110.40	£ 22.08	£ 132.48
Pickerings	INV 1261684	£ 184.00	£ 36.80	£ 220.80
Shard Tec	INV 5505 Office 365, Last Pass licence and Monthly support retainer	£ 633.16	£ 126.63	£ 759.79
Shard Tec	INV 5596 Office 365, Last Pass licence and Monthly support retainer	£ 631.66	£ 126.33	£ 757.99
Chiltern Rail	INVSINVC16751 40 parking spaces at Aylesbury Parkway @£412 per space per annum	£ 16,480.00	£ 3,296.00	£ 19,776.00
Baughan Pest Control	INV 7491 bi-monthly vermin servicing at Lawson Road	£ 80.00	£ 16.00	£ 96.00
		£ 22,203.33	£ 3,993.66	£ 26,196.99
LLOYDS				
			£ -	
Aston Commercial Cleaning	INV 3255	£ 844.03	£ 168.81	£ 1,012.84
DAYLA	INV 1570570	£ 117.55	£ 23.51	£ 141.06
DAYLA	INV 1578777	£ 210.79	£ 42.16	£ 252.95
IGNITE	INV 00717 Installation of new ice machine	£ 80.00	£ -	£ 80.00
BUZZ Catering	INV 448639	£ 658.33	£ 131.67	£ 790.00
Aylesbury Fire Systems	INV 43391	£ 99.75	£ 19.95	£ 119.70
RTM Landscapes	INV 5146 Tree and Shrub planting for Versailles Boxes at Roman Park	£ 8,065.83	£ 1,613.17	£ 9,679.00
SEE IT CLEAN	INV 16185 for January window clean	£ 80.00	£ 16.00	£ 96.00
SEE IT CLEAN	INV 17119 for February window clean	£ 80.00	£ 16.00	£ 96.00
Kingsbrook Parish Council	INV KPC0138 park inspection course for 2 members of staff and Dave Lucas.	£ 790.02	£ -	£ 790.02
Baughan Pest Control	INV 7574 bi-monthly vermin servicing at Roman Park	£ 120.00	£ 24.00	£ 144.00
Aylesbury Fire Systems	INV 43410 intruder alarm service	£ 170.00	£ 34.00	£ 204.00
		£ 11,316.30	£ 2,089.27	£ 13,405.57
	TOTAL	£ 33,519.63	£ 6,082.93	£ 39,602.56

Account Transactions		
Berryfields Parish Council		
For the period 15 January to 19 February 2025		
Date	Debit	Credit
SALARIES - Clerk and Deputy		£5,950.34
PENSION (LGPS)		£ 2,603.46
Salaries- Hall manager and staff		£ 2,422.86
PENSION (NEST)		£ 104.80
Big Top Nursery Elec	1,368.74	
Bar sales income	1,759.95	
Tennis	55.92	
Advertisers for Our Berryfields	300.00	
Food Bank Income - grants received	533.78	
Interest Income	122.60	
HRMC VAT Return for period ending 31/12/24	8,582.05	
Youth Club	185.00	
Village Hall income	5,199.00	
Direct Expenses		
EPOS fee DD		30.00
Play Inspection Company		1,932.00
Chairman Expenses		61.60
Adobe fees DD		19.97
HMRC/NI/PAYEE DD		1,921.97
Staff Training course		12.00
Holiday Tracker DD		2.10
Gateley Solicitors - land transfer deeds for Gateway park (historical)		600.00
HSQE - Hall staff training - lone working/manual handling/H&S/Fire		349.20
HMRC DD		2,000.00
Bank fees		11.65
Bucks - streetscene bins DD		216.40
General hall expenses (- bin bags/toilet roll/ chair covers etc		1,114.58
DCK Accounting - fees		132.48
STEM - phones/ alarm DD		64.80
EON DD		2,574.29
WHITESPACE - WEDDING MAGAZINE		1,918.80
LEMON DD		71.20
Anthea Cass - reimbursement for cakes for Christmas		10.75
CARDNET DD		16.00
Tidy Blinds		144.00
Water logic DD		18.98
SLCC membership		380.00
	18107.04	24684.23

Signed as a true record.....

Chairman 19/3/25